

**MINUTES OF THE MEETING OF LOWER WASHBURN PARISH COUNCIL HELD ON THURSDAY 18 JULY 2024 HELD IN THE PARISH ROOMS AT LEATHLEY.**

**Present:** Mr. J. Buxton, Mr. W. Keighley, Mr. J. Liddle, Mr. N. Houseman, Mr. D. Portlock, Mrs K. Templeton Mrs. L. Woledge, Mr. A. Wood.

**Also in attendance:** The Clerk and 2 members of the public.

**1. MINUTES OF THE MEETING HELD ON 9 MAY 2024**

Acceptance of the minutes was proposed by Councillor Mrs. Woledge and seconded by Councillor Mr. Portlock and carried unanimously.

RESOLVED that the minutes of the parish meeting held on the 9 May 2024 circulated previously were a true record and were signed by the chair.

**2. APOLOGIES FOR ABSENCE –**

Councillor Mr. David Holmes

**3. CLERKS REPORT**

a) Tree preservation orders – fruit trees

Production crop fruit trees are exempt from TPO's; however, fruit trees can be included in a TPO if they are not a production crop i.e. part of a farming operation where they are part of a production and harvesting process. The pear tree in question is not part of a farmed stock of trees.

Pruning can still take place on a tree with a TPO, it would just require the submission of an application so our Arboricultural Officer can ensure the pruning is appropriate and will not cause detrimental harm to the tree.

b) Braythorne telephone kiosk – the materials for the refurbishment have now been ordered at a cost of £1175.95 (vat of £195.99 will be reclaimed by the parish.)

c) Castley – giant hogweed on the riverbank – photographs and the location identified by “What 3 words” of the giant hogweed have been reported to North Yorkshire. The NY contractor will investigate the sighting possibly this Friday 19 July and if it is confirmed will spray the plants.

d) Leathley village hall – suggested unauthorised tree works – correspondence had initially suggested that unauthorised tree work had been carried out at the hall. This was not the case and the tree in question was in the garden of one of the Almhouse residents. North Yorkshire were informed that during the heavy gales a branch of the tree had broken and the tree was made safe. The North Yorkshire Arboricultural Officer has been made aware of this incident and is not overly concerned.

e) Leathley dangerous branch overhanging the road. - the oak tree at the entrance to the village hall car park has several dead branches overhanging the road which could be dangerous and this has been reported to North Yorkshire council. A second e mail requesting a reply has been sent but only electronic acknowledgements have been sent.

f) 20mph speed limit – NY councillor Keane Duncan has offered to help with the 20mph issue in the Lower Washburn area as it falls within his portfolio.

RESOLVED that a working group of interested parties be established to pursue to introduction of lower speed limits.

**4. PARISH CARETAKER**

Mr. Walsh has worked 25.5 hours in May and 27 hours in June. A letter has been received from a Heather Thompson, a regular walker in the parish area, complimenting him on the work he does and that it is always done with a smile.

RESOLVED that this be noted.

**5. PLANNING**

**APPLICATION RECEIVED**

a) Mr Andrew Fisher, Barks Hill Hall Lane Leathley Otley North Yorkshire LS21 2LE - Replacement Garden room and store to allow repositioning of oil tank and generator.

b) Mr Jackson, Wharfedale House Castley Lane Castley Otley North Yorkshire LS21 2PY - Proposed alterations and extension to existing dwelling and replacement garage. The parish council had no objections to this application.

c) Mr Tony Stott, 8 Riverside Drive Otley North Yorkshire LS21 2RU - Construction of a garden terrace and staircase at the rear of the property accessible from a new door installed into an existing window opening in the rear elevation. The parish council had no objections to this application.

d) Mr G Tate, Carr Side Farm Clifton North Yorkshire - Proposed oil tank and solar panel installation. The parish council had no objections to this application.

**APPLICATIONS APPROVED**

a) Mr. Andrew Fisher, Barks Hill Hall Lane Leathley Otley North Yorkshire LS21 2LE  
Replacement garden room and store to allow repositioning of oil tank and generator. The development hereby permitted shall be begun on or before three years from the date of this permission and shall be carried out in strict accordance with the submitted drawings.

**APPLICATIONS REFUSED - nil**

**CORRESPONDENCE - nil**

**6. FINANCIAL MATTERS**

a) Accounts processed for online payments:	
1.R. Dearing, Website maintenance and support	80.00
2.S. Birch assisting Mr. Walsh (7 hours x £15)	105.00
3.Braythorne telephone kiosk	1175.95
4.M. Walsh 25.5 hours worked in May plus petrol	392.50
5.M. Elam salary for April, May, and June	572.40
6.HMRC	129.40
7.M. Walsh 27 hours worked in June plus petrol	415.00
8.S. Hesselden grasscutting in the parish	870.00
 TOTAL	 <u>£3740.25</u>

RESOLVED that these payments be noted

**7. HIGHWAYS ISSUES**

a) Leathley Bank – the materials used for the infill of the eroded areas was of poor quality and would not last long when there was poor weather.

RESOLVED that NY Highways be made aware of our concerns.

**8.MATTERS RAISED BY MEMBERS**

a) Leathley Lane – the overgrown hedge by Mill house made it difficult for pedestrians to pass.

RESOLVED that the house owner be made aware of our concerns.

**9. NEXT MEETING**

The next meeting of the parish will take place on 12 September 2024 commencing at 8.00pm in the Leathley village hall.

Signed.....

Chairman