

## Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority:                    **LOWER WASHBURN PC**

County area (local councils and parish meetings only):            **North Yorkshire**

**Financial year ending 31 March 2025**

Prepared by (Name and Role):

**M. Elam**

Date:

**20/04/2025**

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>	<b>25</b>		
e.g Current Account		632.52	
High Interest Account		-	
Building Society Premium Account		9,008.82	
			<hr/>
			9,641.34
Petty cash float (if applicable)		-	237.99
Less: any un-presented cheques as at 31/3/xx	<b>25</b>		
<i>(normally only current account)</i>			
Cheque number	154	0.00	
	157	0.00	
	158	0.00	
			<hr/>
			0.00
Add: any un-banked cash as at 31/3/xx			
e.g Allotment rents banked 30/3/xx <i>(but not credited until 2 April)</i>		-	
			<hr/>
			-
<b>Net balances as at 31/3/xx (Box 8)</b>			<hr/> <hr/> <b>9,403.35</b>